

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING  
February 8, 1999

OPEN SESSION

- I. ROLL CALL: Meeting was held at Board of Supervisors Chamber, 175 Fulweiler Avenue, Auburn, CA., with all Commissioner's present. Chairman Costigan presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

- I. CLOSED SESSION REPORT: Chairman Costigan announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Besana and seconded by Stockwin that the merit increases be approved as recommended by the departments. Three were denied; and to be returned at the May meeting. Motion carried unanimously.
- II. AGENDA APPROVAL: It was moved by LeDoux and seconded by Besana to approve the agenda. Motion carried unanimously
- III. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Webber, that the minutes of January 11, 1999 be approved. Motion carried unanimously.
- IV. PUBLIC COMMENT:
- V. OLD BUSINESS
- VI. NEW BUSINESS:
  - A. Cancellation Deadlines - CSC Appeal Hearings  
  
Discussion was held regarding the last minute canceling of appeal hearings. Commissioner LeDoux asked that a 24-hour cancellation notification be given. If less than 24 hours then both parties would be required to appear before the commission to announce settlement.

Deputy County Counsel Sabrina Thompson presented alternatives to the Commission. She suggested that the hearings could be tied to regular scheduled meetings or using an Administrative Law Judge.

Jim Gray advised the Commission that with a rule change, the Commission could set a hearing, and if the appellant did not appear, the appeal could be dismissed.

Chairman Costigan asked that Sabrina return next month after determining if the Commission could compel the appellant to show up, and what recourse the Commission would have. Also, can the rule be amended without the meet and confer process.

B. Classification Specification Revision

1. County Clerk Recorder

It was moved by LeDoux and seconded by Besana to approve the revision to the classification specification of Senior Recording Supervisor. Motion carried unanimously.

2. Health and Human Services

It was moved by LeDoux and seconded by Stockwin to approve the revision for the classification specification of Environmental Health Technician. 4 yes; Commissioner Besana voting no. Motion carried.

C. Work Out Of Class Extensions

It was moved by Webber and seconded by Stockwin to approve the Work Out Of Class Extensions as presented in staff memo.

D. Extension of Extra Help Hours

It was moved by Stockwin and seconded by Besana to approve the Extra Help Extension Hours as presented in staff memo. Motion carried unanimously.

VII. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VIII. COMMUNICATIONS

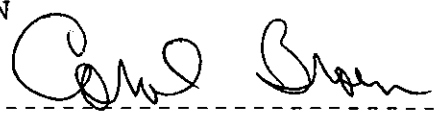
A. Provisional Appointments - None

B. Staff Reports and Correspondence

IX. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, March 8, 1999 in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, Ca 95603

PLACER COUNTY CIVIL SERVICE COMMISSION

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RICHARD COSTIGAN, III, CHAIRMAN

  
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CAROL BRAUN,  
EXECUTIVE SECRETARY